

MEETING OF THE FULL COUNCIL

**Notice of meeting to be held on Tuesday 10th December 2024 at 7pm
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon.
Councillors are summoned to attend for the purpose of transacting the following
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. Declarations of Interest and Dispensations (1-3)

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 12th November 2024 (4-8)

To agree the minutes of the meeting held on 12th November 2024 as a true and accurate record

4. To Co-opt Person to Vacant Position on Hellesdon Parish Council (9)

5. Public Participation

a) To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

6. Council Reports (10-12)

a) To Receive Clerk's Written Report

b) To Receive Written Reports from District and County Councillors

c) To Receive any Updates from the Chairman

7. Financial Matters

a) Bank Reconciliation – 30th November 2024

b) Earmarked Reserves Summary 30th November 2024

c) Approval of Payments – November 2024

d) Approval of Receipts – November 2024

e) Detailed Income and Expenditure 1st April 2024 – 30th November 2024

8. Planning Committee (13-14)

a) To note decisions made by the Planning Committee on 12th November 2024

9. Cafe Committee (15-18)

a) To note decisions made by the Café Committee on 19th November 2024

b) To Agree Contribution from Chairman's fund for Team Building Christmas Buffet

10. Neighbourhood Plan Working Group (19-40)

a) To Consider Response to Site Allocation made under the Emerging Hellesdon Neighbourhood Plan

11. Consultations

a) To Consider Response to Consultation on Remote Access and Proxy Voting at Meetings (41-56)

b) To Consider Response to Consultation on the Yellow Pedalway (57-71)

12. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 13 to 15 in view of the confidential nature of the business to be transacted

13. Contracts

a) To Consider Quotes Received for Verge Cutting Contract 2025/2026 (72-84)

b) To Consider Quotes for Internal Audit 2024/2025 (85-95)

14. Playing Fields, Allotments and Amenities Committee (96-97)

a) To consider recommendations from the Playing Fields, Allotments and Amenities Committee held on 28th November 2024

15. Staffing (verbal report from the Chairman of the Council)

a) To Receive Update on Mediation

16. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

17. Time and Venue of next Council meeting.

Tuesday 14th January 2025, commencing at 7pm at Diamond Jubilee Lodge

Faye LeBon Clerk to the Council

Dated 2nd December 2024