

## MEETING OF THE FULL COUNCIL

**Notice of meeting to be held on Tuesday 13<sup>th</sup> February 2024 at 7pm  
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon.  
Councillors are summoned to attend for the purpose of transacting the following  
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

### AGENDA

#### Welcome by the Chairman

#### 1. Apologies and acceptance for absence

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

#### 2. Declarations of Interest and Dispensations (1-3)

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

#### 3. Minutes from Full Council meeting held 9<sup>th</sup> January 2024 ( )

To agree the minutes of the meeting held on 9<sup>th</sup> January as a true and accurate record

#### 4. Public Participation

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

#### 5. Governance

- a) To Receive Nominees and Co Opt one Member to Hellesdon Parish Council
- b) To Receive Update on By Election

#### 6. Council Reports ( )

- a) To Receive Clerk's Written Report
- b) To Receive Reports from District and County Councillors
- c) To Receive any Updates from the Chairman

#### 7. Financial Matters

- a) Bank Reconciliation – January 2024 ( )
- b) Earmarked reserves summary ( )
- c) Approval of Payments – January 2024 ( )
- d) Approval of Receipts – January 2024 ( )
- e) Detailed Income and Expenditure 1<sup>st</sup> April 2023 – 31<sup>st</sup> January 2024 ( )
- f) To Receive Report and Agree Payment on aged (June 2020) invoice to Kompan for Play Equipment on Meadow Way and Recreation Ground ( )

#### 8. Planning Committee

- a) To note decisions made by the Planning Committee on 9<sup>th</sup> January 2024 and 23<sup>rd</sup> January 2024 ( )

**9. Events Committee**

- a) To Receive Report on Through the Ages Event on 27<sup>th</sup> January
- b) To Consider of Beacon to Commemorate D-Day 80 and Future Events

**10. Community Centre ( )**

- a) To Receive Update on WC Improvement Project ( )
- b) To Receive Update on West WC Refurbishment and Appoint Contractor, Subject to Grant Approval

**11. Neighbourhood Plan ( )**

- a) To Receive Update on the Neighbourhood Plan ( )

**12. Training ( )**

- a) To Consider Attendees to the NPTS Essential Updates Seminar

**13. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 14 and 15 in view of the confidential nature of the business to be transacted**

**14. Community Centre Outstanding Matters**

- a) To Receive Update Status of Contractor and Agree Further Actions to Bring Matters to a Close

**15. Land Matter**

- a) To Consider Meeting Date

**16. Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

**17. Time and Venue of next Council meeting.**

Tuesday 13<sup>th</sup> March 2024, 7pm in Diamond Jubilee Lodge

*Faye LeBon* Clerk to the Council

Dated 7<sup>th</sup> February 2024