

Minutes of the Meeting of Hellesdon Events Committee Monday 27th February 2024, 7pm in the Council Chamber

Present at the Meeting

Cllr L. Douglass (Chairman)
Cllr R. Forder
Cllr B. Johnson
Cllr S. Smith

Also in attendance

F. LeBon – Clerk, and one member of the public

The Chairman welcomed all attendees, and opened the meeting at 7pm

1. Apologies and acceptance for absence

Apologies were received from Cllr Gurney.

2. Declarations of Interest and Dispensations

No declarations were made or dispensations requested.

3. Approval of the Minutes

The minutes of the meeting of the 8th January 2024 had been circulated. These were **AGREED** as a true and accurate record of the meeting.

4. Public Participation (as permitted by Standing Order 3.d & 5.k. xiii)

A representative from The Limes Care Home advised that their Christmas Fayre had been arranged so as not to clash with the Senior Citizens Christmas Party so that local people can benefit from both events. When the posters for the Christmas Fayre, to be held on 14th December between 2.30pm and 4.30pm, are available copies can be passed to the Parish Council to assist with promotion.

5. Review of Past Events

a. Through the Decades

Cllr Smith reported that this was very well received and the profit made shows a good business case for future events. A vote of thanks was given to all volunteers and staff that made the event happen.

Going forward, the following will be put in place to increase the popularity of future events:

- Eventbrite set up when tickets are launched.
- Facebook event set up at the earliest opportunity. Also create an event for Hellesdon Life and Events so all local events can be found easily.
- Create a mailing list that people can subscribe to for future events.

6. Update and Further Consideration for Upcoming Events.

a. Drag Bingo

The organisers have agreed that Hellesdon Parish Council can run the bar. Cllrs Douglass and Smith will co-ordinate the volunteer helpers for this.

The Clerk will arrange for the Temporary License.

Approved.....

Date.....

Drinks order will be agreed at the next meeting. The clerk will amend the till to include prosecco options and wine by the bottle.

b. D – Day 80

There had been a very limited response to local D-Day stories. Although the Parish Council had agreed to the purchase of a beacon, the price after a full specification was sent had almost trebled, therefore this was not felt to be acceptable. The Clerk will approach other fabricators, however concerns were raised over the late time of when the beacon would be lit due to this being a summer event. This would be difficult for families to attend due to the late time on a school night.

Contact had been made with a local gentleman who could provide log books for flight missions and photos. This is to be pursued, with the intention of creating an exhibition based event in the community centre.

The Parish Council will continue to appeal for other local stories.

c. Summer Fayre

Advertising is to begin for this event. Posters had been designed.

A list of confirmed stall holders is in place, and those who had not yet completed the formal paperwork are being chased.

The plan for the field worked well last year, so would be adopted for this year, subject to the final stall holder list.

Cllr Sear is to be contacted about the number of vintage cars he can arrange to bring on the day.

The police are to be contacted to ensure they are available for the event, as they were very well received last year. They may be in a position to bring police dogs or police horses this year.

Cllr Forder will provide details of a possible fire engine that may be able to attend.

7. Items for the next agenda

Arrangements for drinks order for 20th April

D-Day 80

Summer Fayre

Another Parish Council run event – to be run in between the Summer Faye and Christmas.

8. To confirm the date, time and venue of the next meeting.

Tuesday 2nd April 2024 at 7pm

The meeting closed at 7.45pm

Approved.....

Date.....