

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk
Parish Clerk: Natasha Carver

Minutes of the meeting of the Property, Policy & Resources Committee held on
Tuesday 28th July 2020 at 7pm Via Zoom

Meetings are being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

Present: Cllr S Gurney – Chair of the Committee
Cllr D King
Cllr B Johnson
Cllr M Fulcher
Cllr D Britcher
N Carver – Clerk
Mike Marshall – DJ Designs Ltd

The Chairman welcomed members and opened the meeting at 7pm.

1. **Apologies and acceptance for absence**
No Apologies received.
2. **Declarations of Interest and Dispensations**
No additional items noted.
3. **To Approve the Minutes of the Meeting Held on 17th February 2020**
Minutes had been circulated from the meeting held on 17th February:
It was
RESOLVED TO ADOPT THE MINUTES OF THE MEETING
4. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**
5. **Community Centre**
 - a) To receive update from DJ Designs following the structural survey report
The written report from Canhams engineers was previously circulated, Mike Marshal gave a verbal report covering the items raised.

b) To approve option for structural alterations

After a lengthy discussion the following resolutions were proposed by Cllr King and Seconded by Cllr Fulcher **AGREED** by all

1. DJ Designs to apply for full planning permission on behalf of the Parish Council for the community centre alterations as a single entirety, based on the design submitted to PP&R committee, to include option 1 of the structural engineers report.
2. For DJ Designs to have an invasive report on the buildings structural footings
3. For DJ Design to arrange a full invasive asbestos report (alteration and demolition report) for all areas where works are to be carried out
4. For DJ Designs to arrange a full M&E survey of the community centre
5. To inform residents in local Just Hellesdon September addition on proposed works for the community centre

6. Exchange of Information

The clerk was asked for updates on Jarrod's site and Land off Low Road. No current updates have been received. These will be taken to future meetings.

8. To confirm the date, time and venue of the next meeting

The clerk will confirm the next meeting date

The meeting closed at 07:50pm

Approved.....

Date.....