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Minutes of the meeting of the Playing Fields Amenities &  
Allotments Committee held on  
Thursday 27<sup>th</sup> January 2020 at 6.30pm in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

**PRESENT:** Cllr D King (Chairman)  
Cllr S Gurney,  
Cllr U Franklin,  
Mrs N Carver – Clerk

The chairman welcomed Members

1. **Apologies and acceptance for absence**  
Apologies were received from Cllr Avenell and Cllr Fulcher these were accepted.
2. **Declarations of Interest and Dispensations**  
None noted
3. **Public Participation**  
No members of the public present
4. **Minutes of the Meeting held on 23<sup>rd</sup> January 2020**  
Draft Minutes had been circulated, and it was

**RESOLVED TO ADOPT THE MINUTES WHICH WERE SIGNED BY THE CHAIRMAN**

5. **Play areas**  
Kompan will be completing a site survey of both Meadow Way and the under 9's Play area on 4<sup>th</sup> March. Work is due to commence 14<sup>th</sup> April.
6. **Allotments**  
The trees for the Community Orchard are due to be planted on 16<sup>th</sup> March by the Broadland Tree Wardens.  
Cllr Gurney updated the committee with regards to a local business offering support, she has asked for them to arrange a meeting at the council offices to discuss options further.  
It was **AGREED** to advertise in the next Jest Hellesdon 'Help Wanted' for the community Apiary.

7. **Grounds**

The clerk had spoken to the litter warden with regards to an electric cart. Both the office and the litter warden had researched this. The clerk presented to the council 4 options with pricing, only one being suitable for the task. The committee asked for an onsite demonstration of the cart 'ECO City Bin' to be arranged.

8. **Tree Report**

a) The clerk had contacted Drayton Wood Farms to confirm that the Parish Council are responsible in maintaining the trees on Cottinghams Park. This was confirmed by and It Was **RESOLVED TO AGREE THE WORK TO BE COMPLETED FOR COTTINGHAMS PARK £3685 + VAT TO BE TAKEN FROM THE BUDGET 230**

9. **Highway Verge Cutting**

The clerk gave a verbal update on the costings for taking on the highway verge grass cutting. A discussion was had and it was

**AGREED TO RECOMMEND TO FULL COUNCIL TO TAKE ON THE GRASS CUTTING FROM NORFOLK COUNTY COUNCIL. TO TENDER THE CONTRACT FOR 2020/21 FOR 11 CUTS PER YEAR. CLLR GURNEY ASKED FOR THE CLERK TO GET COSTINGS ON THE FIRST CUT INCLUDING A COLLECT OF GRASS CUTTINGS.**

10. **Replacement Bench**

A request had been made to put a replacement bench on the corner or Gowing Road with Reepham Road. There is no money in the budget for this year 19/20, but has been budgeted for 20/21. It was

**RESOLVED TO PURCHASE A RECYCLED BENCH IN APRIL 2020 FROM THE BUDGET**

11. **Hellesdon Spring Clean**

Correspondence had been received and previously circulated, it was

**RESOLVED TO ALLOW TAVERHAM & DRAYTON COMMUNITY ENTERPRISE TO HOLD AN EVENT IN HELLESDON ON 9<sup>TH</sup> APRIL. IT WAS AGREED FOR THEM NOT TO HAVE SKIPS AVAILABLE IN THE CAR PARK.**

12. **Green Grid**

No update

13. **Exchange of Information**

None noted

14. **Date, Time and Venue of Next Meeting**

The committee decided on Wednesday 25<sup>th</sup> March at 2:30pm

The meeting closed at 08:35pm