

# HELLESDON PARISH COUNCIL

Minutes of the meeting of the Property, Policy & Resources Committee held on  
Tuesday 15 September 2015 at 7pm in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

## **PRESENT**

Mrs S Gurney – Chairman

Mr D Buck      Mr R Grady      Mr N Hopkins      Mr D King      Mr M Walsh

Mrs P Kirby - Parish Clerk

## **IN ATTENDANCE**

Cllr Sue Prutton

**Cllr Gurney opened the meeting and welcomed those present.**

### **1. Absence and Apologies for absence**

Cllr Adams - apologies received and accepted

### **2. Declarations of Interests and Dispensations**

Cllr Buck. Any matters relating to Broadland District Council

Non pecuniary interest – Broadland District Councillor.

Cllr Gurney. Any matters relating to Norfolk County Council & Broadland District Council

Non pecuniary interest – Norfolk County Councillor Hellesdon Division & Broadland District Councillor.

Cllr Grady. Any matters relating to Broadland District Council

Non pecuniary interest – Broadland District Councillor.

### **3. Approval of the minutes of the meeting held 1 June 2015**

The minutes, having previously been circulated, were approved by those members present at the held meeting and signed by the Chairman as a correct record.

### **4. Election of Vice Chairman**

Cllr Hopkins was nominated and was happy to hold this position

**RESOLVED** Mr Nigel Hopkins holds position of Vice Chairman.

It was further

**RESOLVED** Cllr Hopkins replaces Cllr Gurney as the representative of the Property, Policy & Resources committee for the Finance & Operations Working Group.

### **5. Public Participation**

No representations

## 6. General Matters

### *Property Policy & Resources*

6.1 – Motion to council. Due to the inaccuracy of the motion Cllr Gurney withdrew this.

6.2 – Grounds equipment store. No report was provided and Cllr Gurney indicated disappointment in this respect. It was agreed an additional meeting would be held to deal with the matter as soon as the report was available.

### *Traffic, Highways & Environment*

6.3 – NCC Parish Partnership 2016/2017. Cllr Gurney referred to her indicated crossing as not being a pedestrian crossing but a crossing safe haven on Cromer Road. She advised it would be the width of the highway that needs to be taken into consideration. It was agreed to ascertain costs and viability for 3 sites at

- Cromer Road near Bramble Avenue
- Reepham Road near Merchant Way
- Reepham Road near the exit from HCC site in order to access the shopping area

6.4 – CSW data for Hercules Road.

**RESOLVED** to suspend Standing Orders to allow Cllr Prutton's inclusion in discussion.

Much discussion took place and Cllr Gurney reiterated past problems. It was agreed to include an article in the next edition of The Grapevine stating the current council situation of having considered all reasonable mitigating measures. Cllr Prutton to address this by way of a sympathetically crafted article.

### *Property Policy & Resources General*

6.5 – Carnival 2016. Much discussion took place. Based on the agreed in principle desire to hold a carnival in 2016 it was agreed the Clerk to provide advice to the next full council meeting in respect of administration measures needed to reduce the administration hours and demands of the work on the office which had been identified by the previous two employees who had administered this event. It was further agreed the 2015 carnival committee needed to re-meet following its meeting 20 August to assess the 2015 carnival provide accounts and request a remit should that be the desire of those persons involved.

6.6 – Financial year end 2015. The presented report was approved and accepted.

6.7 – S106 monies in respect of development of Angus MacKay Court. Agreed to **RECOMMEND** to full council the Playing Fields Amenities & Allotment Committee to consider and present a feasibility report for the refurbishment of the u16's play area which endeavor's to engage the youth of the parish in physical activity

6.8 – New Homes Bonus Oct 2013/Sept 2014.

**RESOLVED** to add to the Equipment & Storage Fund

## 7. Exchange of information

None

## 8. Date time and venue of the next meeting

As agreed the next meeting would be held in **The Council Chamber, Diamond Jubilee Lodge on Monday 12 October 2015 at 7pm** however an additional meeting is intended to be called prior to this to deal with the grounds equipment store.

**The meeting closed at 9.35pm.**