

7. **Date, Time and Venue of next meeting**

The date of the next meeting to be agreed.

The meeting withdrew into Committee during discussion of the following items related to staffing matters

Extension of Agency Contract

Discussion took place in the context of a phased return for a staff member, and the Chairman updated the meeting on the arrangements and work carried out. It was also **agreed** to pay 120 hours holiday allowance, leaving 2 weeks to be taken before the end of the leave year.

Following the Chairman's proposal, it was also **agreed** to retain the Agency groundsman until 31 December 2019.

Complaint

Following a report from the Locum Clerk it was **agreed** that the matter was concluded without prejudice to the staff member concerned.

Grievance

The meeting was advised of a grievance received and the procedure was discussed. The Grievance Panel was agreed. The Locum Clerk would contact the Councillors concerned and report back.

The Committee recommended to the Full Council that the Locum Clerk continued to work on this matter.

Other Matters

The Body Worn Camera was now in operation and all park gates locked. Sunday opening of Community Centre and associated staffing issues to be considered for future discussion.

The Meeting closed at 8.52 p.m.