

**Notice of Property Policy & Resources Committee meeting to be held on
30th March 2022 at
At The Diamond Jubilee Lodge, Council Chambers, Wood View Road, Helleston**

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

- 1. Apologies and acceptance for absence**
To receive apologies previously submitted to the Clerk from members of the committee
- 2. Declarations of Interest and Dispensations**
(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**. (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
(b) Clerk to report any written requests for dispensation in respect of items on this agenda.
- 3. To Approve of the Minutes**
To approve the minutes of the meeting held on 1st March 2022 (pages 1-2)
- 4. Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
- 5. To Conduct Review of Risk Assessments** (pages 3-64)
- 6. Health and Safety** (Documents sent separately due to size)
 - a) To Receive Health and Safety Audit
 - b) To Consider Adoption of the Health and Safety Policy Manual
 - c) To Consider Adoption of Health and Safety Handbook
- 7. To Agree Programme for Policy Review** (Verbal Report to be provided by Clerk)
- 8. To Agree Renewal of Parish Insurance Policy** (page 65)
- 9. To Agree Requirements for Policy On Infectious Diseases (inc. Covid 19)** (page 66)
- 10. Exchange of Information**
- 11. To confirm the date, time and venue of the next meeting**