

**Minutes of the meeting of the Playing fields, Allotments and Amenities Committee held on  
Tuesday 5<sup>th</sup> January 2021 at 6:30pm Via Zoom**

Meetings are being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

**Present:** Cllr D King– Chair of the Committee  
Cllr S Gurney  
Cllr K Avenell  
Cllr M Franklin  
Cllr Fultcher  
N Carver – Clerk  
1 member of the public

The Chairman welcomed members and wished them all a happy new year and opened the meeting at 6:30pm. The chairman asked to add in after agenda item 3, item 3a public participation, it was **Agreed**.

**1. Apologies and acceptance for absence**

No apologies received all committee members in attendance.

**2. Declarations of Interest and Dispensations**

No additional items noted.

**3. To Approve the Minutes of the Meeting 16<sup>th</sup> September 2020**

Minutes had been circulated from the meeting of 12<sup>th</sup> November 2020, Cllr Gurney proposed to accept the minutes seconded by Cllr Avenell.

It was

**RESOLVED TO ADOPT THE MINUTES**

**3a. Public Participation**

A resident spoke with regards to anti-social behavior she has witnessed on the play area at the community centre. Older children were continually misusing the equipment designed for the under 6's, there was also a lack of social distancing and the use of inappropriate language. Cllr King asked the clerk for additional signage to be put up in the play area. The clerk will speak with PC Weeks to ask for extra policing of the area. Cllr Gurney offered to speak to head teacher at Hellesdon High School with regards to behavior of potential students of the school.

**4. Parish Grass Cutting 2021**

a) The verge grass cutting quotation for 2021 season was previously circulated to all. After a discussion on the number of cuts received, it was

**AGREED FOR THE CLERK TO GO BACK TO THE CONTRACTOR TO CLARIFY COSTINGS AND PRICE ON A REDUCTION OF CUTS RECEIVED.**

5. **Meadow Way Play Area**

a) A report including quotations to replace the current square climbing frame, was previously circulated. The committee discussed the options, Cllr King proposed and seconded by Cllr Gurney to go with the quotation from HAGS – Uniplay Cixtona Plus totaling £23,000 funded from EMR for playareas. It was **RESOLVED TO APPROVE. Clerk will contact HAGS to clarify final price and installation date.**

6. **Allotment**

a) A verbal update was given by the clerk on total number of outstanding tenancy agreements for Bush Road allotments, residents had been contacted early December to ask for any outstanding agreements to be sent back by 4<sup>th</sup> January. Total of 7 still outstanding, it was, **AGREED FOR THE OFFICE TO ALL EACH ONE AND SEND OUT A COPY OF THE AGREEMENT TO BE SIGNED ALONG WITH A STAMPED ADDRESSED ENVELOPE.**

b) A verbal update was given by the clerk on the pest control on site. The contractor had rebated in December and will be visiting the site again in January, further update will be given then.

c) The clerk gave a verbal update on the water leak at the Busjh Road allotments. The local company contacted have not been out to site following telephone conversations. Two companies who specialize in leak detection have provided quotes. One has come back with at cost £189 to look at the site. It was **AGREED FOR THE CLERK TO HAVE IT INVESTIGATED BEFORE THE WATER IS TURNED ON IN APRIL**

7. **Playing Fields**

a) The clerk gave a verbal update to the committee, currently the play equipment is being sanitized once to twice a day including all benches. The access gates to the recreation ground from Woodview Road and Nursery close remain open 24 hours whilst we remain in lockdown and guidance from the government encourages use of public open spaces for daily exercise.

8. **Grounds Large Equipment Report**

a) A report from head Grounds man on recommendations for large machinery was previously circulated. The report was **Noted.** And after a lengthy discussion it was **AGREED TO TAKE NO ACTION. THE BOOMER LEASE WILL BE LOOKED AT IN SEPTEMBER 21**

b) A report from head Grounds man on replacement of the roller mower was previously circulated. The report was **Noted.** And after a lengthy discussion it was **AGREED TO TAKE NO ACTION. COMMITTEE ASKED FOR A FULL REPORT ON CURRENT EQUIPMENT HELD AND SCHEDULE OF WORKS TO BE REPORTED BACK AT NEXT COMMITTEE MEETING.**

9. **Broadland Tree Warden – Proposal Planting**

a) A proposal for Community Orchard at Bush Road Allotments was previously circulated. The proposal was to add an addition 18 trees to the already allocated site. Cllr King proposed to accept the proposal from Broadland Tree Wardens, seconded by Cllr Avenell. It was, **RESOLVED TO APPROVE**

b) A proposal for Hellesdon Green Project was previously circulated. The proposal given is to offer 100 saplings to parishioners who can plant at the front of their property, the trees would be provided late February early March for immediate planting, the project would be advertised in Just Hellesdon and on the Website and Notice Boards, this is a trial project and if successful will be rolled out in other areas. Cllr King proposed, seconded by Cllr Avenell to accept the proposal from Broadland Tree Wardens. It was, **RESOLVED TO APPROVE**

10. **Exchange of Information**

Cllr Gurney updated the committee on the proposed Apiary at the Bush Road Allotments. She has been in contact with an allotment holder to discuss options for this. Cllr Gurney will continue to investigate this and bring it back to a future meeting.

**11. To confirm the date, time and venue of the next meeting**

The clerk will confirm the next meeting date

**MEETING CLOSED AT 21:20**

DRAFT