

PARISH EXPENDITURE AND PRECEPT REQUIREMENT

2013 – 2014

| | | 2012/2013 | | Revised | | 2013/2014 |
|---|-----------|------------------|------------|-----------------------------------|-----------|------------------|
| | | Estimate | | | | Estimate |
| <u>Parish Council Net Expenditure</u> | | £ | | £ | | £ |
| CC1 Activities - Carnival | 1440.00) | 2740.00 | 1440.00) | 2310.00 | 1120.00) | 2420.00 |
| CC1 Activities - Resident Party | 1300.00) | | 870.00) | | 1300.00) | |
| CC2 Planning | | 0.00 | | 0.00 | | 0.00 |
| CC3 Health & Safety | | 3700.00 | | 3800.00 | | 3800.00 |
| CC4 Playing Fields & Amenities | 28230.00) | 30960.00 | 25800.00) | 24800.00 | 30140.00) | 30060.00 |
| CC4 Allotments | 2730.00) | | (1000.00)) | | (80.00)) | |
| CC5 Media & Communications | | 6780.00 | | 7000.00 | | 6970.00 |
| CC6 Property Policy & Resources | | 75619.00 | | 100889.00 | | 73379.00 |
| CC7 Staff | | 259219.00 | | 237880.00 | | 265600.00 |
| CC8 Traffic Highways & Environment | | 4650.00 | | 6890.00 | | 6930.00 |
| CC9 Precept | | 0.00 | | 0.00 | | 0.00 |
| CC10 Income on Investment | | (60.00) | | (700.00) | | (60.00) |
| CC11 Bank Charges & Commission | | 0.00 | | 0.00 | | 0.00 |
| CC12 VAT | | 0.00 | | 0.00 | | 0.00 |
| Diff btwn 2011/2012 estimated & revised expenditure | | (5768.00) | | saving removed from budget system | | |
| Agreed further savings in 2012/2013 | | | | (1288.00) | | |
| | | ----- | | ----- | | ----- |
| Total Net Expenditure | | 377840.00 | | 381581.00 | | 389099.00 |
| Total Gross Expenditure | | 426099.00 | | 437660.00 | | 418800.00 |
| Total Income | | 42491.00+ | | 54791.00+ | | 29701.00+ |
| Identified Savings | | <u>5768.00</u> | | <u>1288.00</u> | | <u>0.00</u> |
| | | 48259.00 | | 56079.00 | | 29701.00 |

Precept Calculation

| | £ | | £ | | £ |
|--|----------------|-------------|--|-----------------------------|------------------|
| Total Net Expenditure Estimate 2013-2014 | | | | | 389099.00 |
| Less – difference between 2012-2013 | | | | | |
| Net Estimate Expenditure & | | 377840.00 | | | |
| Net Revised Expenditure | £381581.00** = | 366581.00 = | | (11259.00) + | |
| | | | | 389099.00 | |
| | | | (Total Net Expenditure Estimate 2013/2014) | | 377840.00 |
| Precept Requirement | | | | | 377840.00 |
| Current Years Precept – 2012/2013 | | 377840.00 | | | |
| Estimated Precept – 2013/2014 | | 377840.00 | | | |
| Precept Increase over 2012/2013 | | NIL | | NO INCREASE REQUIRED | |

****It can be assumed this is reduced by £15000.00 re S106 income for o/s toilet refurbishment as work is self-funded from the general balance above £25000.00 (£25000.00 was held money in fund) and it is considered an amount of £40000.00 is needed for such work.**

**HELLESDON PARISH COUNCIL CC1 – Activities (Working Group to Full Council)
RECOMMENDED estimate of income and expenditure 2013 - 2014**

CARNIVAL

| | 2012/2013 | | 2013/2014 |
|------------------------------------|---------------------------|---------------------------|----------------------------|
| | Budget | Out-turn | Estimate |
| | £ | £ | £ |
| INCOME | | | |
| Stall Holders | 500.00 | 510.00 | 500.00 |
| Concessions (pptn of takings) | 300.00 | 390.00 | 300.00 |
| Raffle sales | 600.00 | 570.00 | 600.00 |
| Dog Show entrance fee | 100.00 | 30.00 | 70.00 |
| Sponsors | 100.00 | 400.00 | 200.00 |
| Use of Held Money | 0.00 | 0.00 | 250.00 |
| | ----- | ----- | ----- |
| | 1600.00 | 1900.00 | 1920.00 |
| TOTAL INCOME | <u>1600.00</u> | <u>1900.00</u> | <u>1920.00</u> |
| EXPENDITURE | | | |
| Services | | | |
| Opening Ceremony Celebrity | 0.00 | 0.00 | 0.00 |
| First Aid | 150.00 | 150.00 | 165.00 |
| Event Insurance | 500.00 | 480.00 | 500.00 |
| Procession Traffic Control | 120.00 | 90.00 | 100.00 |
| Signage / Printing (toilets etc) | 150.00 | 0.00 | 100.00 |
| Postage | 50.00 | 50.00 | 60.00 |
| Gazebos/Tents | 60.00 | 0.00 | 250.00 |
| | ----- | ----- | ----- |
| | 1030.00 | 770.00 | 1175.00 |
| Entertainment | | | |
| Arena Events | 400.00 | 300.00 (East Nfk Militia) | 600.00 (Anglo saxons) |
| Minor events/acts | 90.00 | 90.00 (USD/NewfyDogs) | 150.00 (USD/NewfyDogs/TBD) |
| Side Shows | 210.00 | 60.00 (StarWars) | 90.00 (StarWarsTBD/) |
| Compere | 150.00 | 150.00 | 150.00 |
| Children's entertainer | 200.00 | 190.00 | 200.00 |
| Procession lead | 200.00 | 60.00 | 200.00 (Band) |
| Refreshments for Acts | 30.00 | 40.00 | 45.00 |
| | ----- | ----- | ----- |
| | 1280.00 | 890.00 | 1435.00 |
| Companion Dog Show | | | |
| Licence & insurance | 20.00 | 20.00 | 20.00 |
| Prizes (rosettes/trophies) | 110.00 | 100.00 | 100.00 |
| Entrance fee – donation to Charity | 100.00 | 100.00 (Dogs Trust) | 100.00 (Dogs Trust) |
| | ----- | ----- | ----- |
| | 230.00 | 220.00 | 220.00 |
| Raffle | | | |
| Tickets - Printing | 50.00 | 50.00 | 60.00 |
| Licence (pre event sales) | 20.00 | 20.00 | 20.00 |
| | ----- | ----- | ----- |
| | 70.00 | 70.00 | 80.00 |

| | | | |
|------------------------------------|-----------------------|-------------------------|-----------------------|
| Contingencies | 400.00 | 0.00 | 50.00 |
| Sundries (Cable ties/line marking) | 0.00 | 40.00 | 50.00 |
| Hire HCC (ML) for Sunday Service | 30.00 | 30.00 | 30.00 |
| | ----- | ----- | ----- |
| | 430.00 | 70.00 | 130.00 |
| TOTAL EXPENDITURE | <u>3040.00</u> | 2020.00 } | <u>3040.00</u> |
| | | } | |
| Earmarked surplus for 2012 | | <u>1320.00</u> } | |
| | | | |
| TOTAL NET EXPENDITURE | 1440.00 | 1440.00 | 1120.00 |

FUNDS

Established fund following 2009 Carnival for hold of surplus to allow for lean years/possible replacement/new 'stock'

| | SURPLUS | EXPENITURE | RUNNING TOTAL |
|--|----------------|-------------------|----------------------|
| | £ | £ | £ |
| Held following carnival 2009 | 710.00 | | 710.00 |
| shortfall in tent provision – April 2010 | | 360.00 | 350.00 |
| Held following carnival 2010 | 1700.00 | | 2050.00 |
| Gazebo purchase – July 2010 | | 40.00 | 2010.00 |
| Held following carnival 2011 | 480.00 | | 2490.00 |
| Tent repair – Dec 2011 | | 140.00 | 2350.00 |
| Held following carnival 2012 | 1320.00 | | 3670.00 |
| Addnl signage & offset expenditure- 2013 | | 250.00 | 3420.00 |

**HELLEDON PARISH COUNCIL CC1 – Activities (Working Group to Full Council)
RECOMMENDED estimate of income and expenditure 2013 - 2014**

ADULTS & CHILDRENS RESIDENTS PARTY'S

| | 2012/2013 | | 2013/2014 | |
|----------------------------------|------------------|------------------------------|-----------------------|-----------------------|
| | Budget | Out-turn | Estimate | |
| | £ | £ | £ | |
| INCOME | | | | |
| All party's | 0.00 | 15.00(Peter Taylor Funerals) | 0.00 | |
| | | 0.00 | 150.00 | 0.00 |
| TOTAL INCOME | | <u>0.00</u> | <u>150.00</u> | <u>0.00</u> |
| EXPENDITURE | | | | |
| All party's | 1300.00 | 1020.00 | 1300.00 | |
| | | 1300.00 | 1020.00 | 1300.00 |
| TOTAL EXPENDITURE | | <u>1300.00</u> | <u>1020.00</u> | <u>1300.00</u> |
| TOTAL NET EXPENDITURE | | 1300.00 | 870.00 | 1300.00 |

HELLEDON PARISH COUNCIL CC2 Planning (formerly Allotments & Planning)

“ALLOTMENTS” MOVED TO CC4 FEBRUARY 2009

| | 2012/2013 | | 2013/2014 | |
|------------------------------|--------------------|-----------------|--------------------|--------------------|
| | Budget | Out-turn | Estimate | |
| INCOME | 0.00 | 0.00 | 0.00 | |
| | ----- | ----- | ----- | |
| | 0.00 | | 0.00 | 0.00 |
| TOTAL INCOME | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> |
| EXPENDITURE | 0.00 | 0.00 | 0.00 | |
| | ----- | ----- | ----- | |
| | 0.00 | | 0.00 | 0.00 |
| TOTAL EXPENDITURE | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> |
| TOTAL NET EXPENDITURE | 0.00 | | 0.00 | 0.00 |

HELLESDON PARISH COUNCIL CC3 – Health & Safety (Full Council)
RECOMMENDED estimate of income and expenditure 2013 - 2014

| | 2012/2013 | | 2013/2014 | |
|-------------------------------|------------------|-----------------------|-----------------------|-----------------------|
| | Budget | Out-turn | Estimate | |
| | £ | £ | £ | |
| INCOME | | | | |
| | 0.00 | 0.00 | 0.00 | |
| | ----- | ----- | ----- | |
| | 0.00 | | 0.00 | 0.00 |
| TOTAL INCOME | | | | |
| | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| EXPENDITURE | | | | |
| H&S Consultant monthly visits | 3500.00 | 3500.00 | 3500.00 | |
| | 3500.00 | | 3500.00 | 3500.00 |
| H&S Equipment/Protection | 200.00 | 300.00 | 300.00 | |
| Incl Waste Protection Pack | 200.00 | | 300.00 | 300.00 |
| TOTAL EXPENDITURE | | | | |
| | | <u>3700.00</u> | <u>3800.00</u> | <u>3800.00</u> |
| TOTAL NET EXPENDITURE | | | | |
| | | 3700.00 | 3800.00 | 3800.00 |

**HELLESDON PARISH COUNCIL CC4 – Playing Fields, Amenities & Allotments
RECOMMENDED estimate of income and expenditure 2013 – 2014 budget**

PLAYING FIELDS & AMENITIES (EXCLUDING ALLOTMENTS)

| | 2012/2013 | | 2013/2014 | |
|---|-----------------------|-----------------|-----------------------|-----------------------|
| | Budget | Out-turn | Estimate | |
| | £ | £ | £ | |
| INCOME | | | | |
| <u>RECREATION GROUND</u> | | | | |
| <u>Hire Charges</u> | | | | |
| Football | 1300.00 | 1370.00 | 1300.00 | |
| Tennis | 400.00 | 270.00 | 300.00 | |
| Netball | 1000.00 | 1200.00 | 1000.00 | |
| Bowls | 1800.00 | 1820.00 | 1820.00 | |
| Misc Activity hire | 0.00 | 120.00 | 0.00 | |
| | ----- | ----- | ----- | |
| | 4500.00 | | 4780.00 | 4420.00 |
| Hire Facility Sundries | | | | |
| goal post deposit | 0.00 | 0.00 | 0.00 | |
| | 0.00 | | 0.00 | 0.00 |
| Floodlights | 500.00 | 400.00 | 500.00 | |
| | 500.00 | | 400.00 | 500.00 |
| Memorial Garden - | | | | |
| Resident Rose/Plaque Purchase | 120.00 | 120.00 | 120.00 | |
| | 120.00 | | 120.00 | 120.00 |
| Fence replace 'Nursery Close' | 0.00 | 0.00 | 2800.00 | |
| | 0.00 | | 0.00 | 2800.00 |
| TOTAL INCOME | <u>5120.00</u> | | <u>5300.00</u> | <u>7840.00</u> |
| EXPENDITURE | | | | |
| <u>General</u> | | | | |
| NPFA Membership | 60.00 | 50.00 | 60.00 | |
| Play Equipment Renewals Fund | 1000.00 | 1000.00 | 1000.00 | |
| | ----- | ----- | ----- | |
| | 1060.00 | | 1050.00 | 1060.00 |
| Contingencies | 500.00 | 500.00 | 500.00 | |
| | 500.00 | | 500.00 | 500.00 |
| <u>Dog/litter/smoking bins</u> | | | | |
| Replacement bins & assoc cost | 200.00 | 200.00 | 200.00 | |
| Emptying dog bins/fresheners (11 bins) | 1700.00 | 1680.00 | 1750.00 | |
| | ----- | ----- | ----- | |
| | 1900.00 | | 1880.00 | 1950.00 |
| Seats - repair/replacement | 500.00 | 500.00 | 500.00 | |
| | 500.00 | | 500.00 | 500.00 |
| Site Fencing renewals fund | 1000.00 | 1000.00 | 1000.00 | |
| | 1000.00 | | 1000.00 | 1000.00 |
| Areas signage - new/replacement | 100.00 | 100.00 | 100.00 | |
| | 100.00 | | 100.00 | 100.00 |
| Floodlights maintenance/repair | 1000.00 | 500.00 | 1000.00 | |

| | | | | | | |
|--|---------|------------|---------|---------|---------|---------------------------------|
| | | 1000.00 | | 500.00 | | 1000.00 |
| Surface protection repair (Perfo matting) | 150.00 | | 150.00 | | 150.00 | |
| | | 150.00 | | 150.00 | | 150.00 |
| <u>Trees</u> | | | | | | |
| Tree inspection | 200.00 | | 150.00 | | 200.00 | |
| Tree work following inspection | 100.00 | | 190.00 | | 100.00 | |
| Tree work emergency | 0.00 | | 180.00 | | 200.00 | |
| | | | | | | |
| | | 300.00 | | 520.00 | | 500.00 |
| Green waste removal | 700.00 | | 700.00 | | 700.00 | |
| | | 700.00 | | 700.00 | | 700.00 |
| Shrub/tree/hedge addnl & renewal to include The Bull roundabout | 400.00 | | 400.00 | | 400.00 | |
| | | 400.00 | | 400.00 | | 400.00 |
| Fuel – tractor & machinery | 1500.00 | | 1000.00 | | 1500.00 | |
| | | 1500.00 | | 1000.00 | | 1500.00 |
| <u>Grounds</u> | | | | | | |
| <u>Machinery – ex vehicles</u> | | | | | | |
| Servicing (Nov-March) | 3700.00 | | 3700.00 | | 2500.00 | |
| Parts/Consumables-for repair/replace/spare | 400.00 | | 400.00 | | 800.00 | |
| Hire of machinery/contractor needed | 750.00 | | 750.00 | | 750.00 | |
| <i>Machinery Renewals Fund</i> | 1000.00 | | 1000.00 | | 0.00 | |
| New/replacement Equipment/Tools – items under £200.00 | 300.00 | | 400.00 | | 400.00 | |
| | | | | | | |
| | | 6150.00 | | 6250.00 | | 4450.00 |
| <u>Materials</u> | | | | | | |
| - Fields/Gardens/Rndabout/Allot } | | | | | | |
| Fertilisers/weedkiller/moskiller etc } | | | | | 3100.00 | universal all areas |
| - Bowling Green } | | | | | | see bowling green for specifics |
| Fertilisers/weedkiller/moskiller/topsoil etc } | 4500.00 | | 3700.00 | | | |
| | | 4500.00 | | 3700.00 | | 3100.00 |
| Contractor spray – alternate years | 750.00 | | 900.00 | | 0.00 | |
| | | 750.00 | | 900.00 | | 0.00 |
| <u>RECREATION GROUND</u> | | | | | | |
| <u>Play Area</u> | | | | | | |
| Playground inspection | 90.00 | | 90.00 | | 100.00 | |
| Play equipment repairs/maintenance | 500.00 | | 500.00 | | 500.00 | |
| | | | | | | |
| | | 590.00 | | 590.00 | | 600.00 |
| <u>Hard Surface</u> | | | | | | |
| Surface repair } | | | | | | |
| Surface moss killer } | | | | | | |
| Surface power wash } | | | | | | |
| Surface repaint/remark } | 750.00 | | 900.00 | | 950.00 | |
| <i>Refurbish Hard Surface Fund</i> | 1000.00 | | 1000.00 | | 2000.00 | |
| Repair wooden shuttering | 100.00 | | 100.00 | | 100.00 | |
| | | | | | | |
| | | 1850.00 | | 2000.00 | | 3050.00 |
| <u>Skate park</u> | | | | | | |
| Equipment repair/maintenance | | | | | | |
| Repair wooden shuttering | | | | | | |
| | | | | | | |
| | | S106 money | | 0.00 | | S106 money |

| | | | |
|--------------------------------|------------------------|------------------------|------------------------|
| Meadow Way | | | |
| Landscape project first phase | 920.00 | 920.00 | 0.00 |
| Landscape project second phase | 220.00 | 220.00 | 0.00 |
| Landscape project third phase | | | |
| trees/shrubs | 0.00 | 0.00 | 500.00 |
| ball wall | 0.00 | 0.00 | 900.00 |
| Stepping logs & beams | 0.00 | 0.00 | 2800.00 |
| | ----- | ----- | ----- |
| | 1140.00 | 1140.00 | 4200.00 |
| TOTAL EXPENDITURE | <u>33350.00</u> | <u>31100.00</u> | <u>37980.00</u> |
| TOTAL NET EXPENDITURE | 28230.00 | 25800.00 | 30140.00 |

| FUNDS | as at April 2012 £ | as at y/e March 2013 £ | as at April 2013 £ |
|--|-----------------------------------|---------------------------------------|-----------------------------------|
| (established July 2008) | | | |
| Play equipment Fund | 3700.00 | 3700.00 | 4700.00 |
| Site Fencing Fund | 2370.00 | 2370.00 | 3370.00 |
| Machinery Fund (items over £200) ex vehicles | 16400.00 | 16400.00 | 16400.00 |
| (established April 2009) | | | |
| Refurbish Hard Surface Fund | 4000.00 | 4000.00 | 6000.00 |
| HELD MONEY | | | |
| Ownership signage | 500.00 | 500.00 | 500.00 |
| Fence 'Nursery Close' | 0.00 | 2800.00 | 0.00 |

**HELLEDON PARISH COUNCIL CC4 – Playing Fields, Amenities & Allotments
RECOMMENDED estimate of income and expenditure 2013 – 2014 budget**

ALLOTMENTS

| | 2012/2013 | | 2013/2014 |
|--|-----------------------|-----------------------|---------------------------|
| | Budget | Out-turn | Estimate |
| | £ | £ | £ |
| INCOME | | | |
| Tenants Allotment rental (52 full plots) | 1560.00(£36.00) | 2700.00(18months) | 1920.00(£37.00) |
| | 1560.00 | 2700.00 | 1920.00 |
| Tenants Retrospective Water Charge | 0.00 | 70.00(to Aug 2012) | 250.00(Aug 2012-Aug 2013) |
| | 0.00 | 70.00 | 250.00 |
| Tenants reimbursements for losses/damage | 50.00 | 50.00 | 50.00 |
| | 50.00 | 50.00 | 50.00 |
| Best Kept Allotment Competition Sponsorship | 70.00 | 60.00 | 70.00 |
| | 70.00 | 60.00 | 70.00 |
| TOTAL INCOME | <u>1680.00</u> | <u>2880.00</u> | <u>2290.00</u> |
| EXPENDITURE | | | |
| Landowner rent (to June 2021) | 280.00 | 280.00 | 280.00 |
| | 280.00 | 280.00 | 280.00 |
| Best Kept Allotment Competition | 80.00 | 100.00 | 100.00 |
| | 80.00 | 100.00 | 100.00 |
| Utilities | | | |
| Water | 1000.00 | 80.00(to Aug 2012) | 250.00(Aug 2012-Aug 2013) |
| Electricity | 300.00 | 250.00 | 280.00 |
| | 1300.00 | 330.00 | 530.00 |
| Maintenance | | | |
| Repairs & maintenance(incl hedging) | 1950.00 | 500.00 | 500.00 |
| Tenant losses/damages | 50.00 | 50.00 | 50.00 |
| | 2000.00 | 550.00 | 550.00 |
| Pest Control (Nov renewal) | 750.00 | 620.00 | 750.00 |
| | 750.00 | 620.00 | 750.00 |
| Electrical Inspections - toilets | | | |
| Periodic inspection (next due 2014/15) | 0.00 | 0.00 | 0.00 |
| Remedial work following inspection | 0.00 | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURE | <u>4410.00</u> | <u>1880.00</u> | <u>2210.00</u> |
| TOTAL NET EXPENDITURE | 2730.00 | (1000.00) | (80.00) |